

AGENDA

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, April 15, 2024
TIME: 7:00 P.M.

A Public Hearing will be held at 8:00 p.m. to receive Citizen Input on the Proposed General Government Budget for Fiscal Year 2024/2025

1. Call Meeting to Order

2. Pledge of Allegiance

3. Roll Call

4. Mayor's Remarks

(Deputy Mayor Siracusa)

5. Adoption of Agenda

6. Communications and Reports from the Town Manager

7. Public Input for Items on the Agenda

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

(Councilor Lewis)

8. Adoption of Minutes of Previous Meeting

Approval of the April 1, 2024 Town Council Meeting Action Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the action minutes of the Regular Town Council meeting of April 1, 2024.

Approval of the April 1, 2024 Proposed Board of Education Budget for FY 25/24 Public Hearing Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the April 1, 2024 Public Hearing for the Proposed Board of Education Budget for FY 24/25.

9. Communication from Liaisons, Officers, and Boards Directly Responsible to the Council

10. Reports from Committees

Public Meetings are the time and place at which the Town Council conducts official business of the Town. The Council reserves the time and invites the public to be heard during **Public Input** of each Public Meeting, as follows:

Item #7: Public Input on Agenda Items Only

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Item #15: Second Public Input - on any matter over which the Council has Jurisdiction

In-Person Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

Virtual Meetings:

Public Input shall not exceed thirty (30) minutes unless extended by the Mayor with the consent of the majority of the Council present. When recognized by the Mayor, the speaker(s) shall approach the lectern, and give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any matter over which the Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes. This limit may not be exceeded, except when invoked by any member of the Council with the consent of a majority of the Council present. Town Council members will not respond to any public comments/questions. Emails sent to TownCouncilComments@southwindsor-ct.gov will only be read into the record if brought forth by a Council member or if the person submitting the email has requested that the email is read into the record. A Council member who brings an email forward will read the email into the record. No email shall be read if the substance of such email, at the discretion of the Mayor or any Council member, violates these rules, or if, upon the advice of the Town Attorney, would otherwise be improper. A Council member or the Mayor shall advise the rest of the Council in writing through the Clerk of the Council their objection to the email being read prior to the call of the meeting.

11. Consent Agenda

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the Agenda.]

(Councilor Balboni)

Motion to approve **11 A 1 through 11 A 5** as a **First Reading** on the Consent Agenda.

A. First Reading

1. Resolution Appointing Terry Hart (R) as a Member of the Zoning Board of Appeals and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Terry Hart (R) as a Member of the Zoning Board of Appeals for a term ending November 30, 2027 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

2. Resolution Appointing John Murphy III (R) as a Member of the Inland Wetlands Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints John Murphy III (R) as a Member of the Inland Wetlands Commission for a term ending December 1, 2024 to replace the unexpired term of Paul Cote and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

3. Resolution Appointing Steven Cordeiro (R) as a Member of the Public Building Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Steven Cordeiro (R) as a Member of the Public Building Commission for a term ending November 30, 2025 to replace the unexpired term of Corrine Bordua and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

4. Resolution Appointing Philip Koboski (UC) as an Alternate Member of the Housing and Fair Rent Commission and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Philip Koboski (UC) (R), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

5. Resolution Appointing Marek Kozikowski (UC) as Member of the Housing Authority and Postponing Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Marek Kozikowski (UC) (R), as a Member of the Housing Authority for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

B. Second Reading

(Councilor Pendleton)

Motion to approve **11 B 1** as a **Second Reading** on the Consent Agenda.

1. Resolution Appointing Peter Bortolan (D) as an Alternate Member of the Patriotic Commission

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Peter Bortolan (D) as an Alternate Member of the Patriotic Commission for a term ending December 31, 2026 to replace the unexpired term of Margaret Glover.

a. Miscellaneous

None.

12. Unfinished Business

None.

13. New Business

A. Budget Presentations:

Human Resources – Page 52

Finance – Page 70

Town Attorney – Page 87

Town Council – Page 6

Town Manager – Page 48

Boards/Commissions – Page 10-41

Volunteer Fire Department – Page 132

B. Discussion and Deliberation regarding Fiscal Year 2024/ 2025 Budget

(Councilor King)

C. Resolution Authorizing Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of “Surplus Equipment”

BE IT RESOLVED that the South Windsor Town Council hereby declares the vehicles/equipment to be “Surplus Equipment”, as shown in **Exhibit A**, and authorizes Town Manager, Michael Maniscalco to sell, donate, or otherwise dispose of these vehicles/equipment.

(Councilor Lewis)

D. Resolution Approving Refund Batch 42 for nine (9) Tax Refunds totaling \$3,318.51

BE IT RESOLVED, that the South Windsor Town Council hereby approves nine (9) refunds, the total of said refunds being \$3,318.51 and as more fully described in **Exhibit B**.

(Councilor Buganski)

E. Resolution De-Authorizing the Remaining Appropriation and Bond Authorization for Water Pollution Control Facility Project

WHEREAS, a resolution entitled “Resolution Appropriating \$47,000,000 for the Planning, Acquisition and Construction of Upgrades to the Water Pollution Control Facility in the Town of South Windsor and Authorizing the Issuance of \$47,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose” was adopted by the Town Council of the Town of South Windsor, Connecticut (the “Town”) on September 2, 2008, and approved by Town electors at a referendum on November 4, 2008 (the “WPCA Resolution”), to provide financing for the planning, acquisition and construction of upgrades to the Water Pollution Control Facility, and related costs (the “Project”);

WHEREAS, the Town received a grant from the State of Connecticut, Department of Energy & Environmental Protection, on March 18, 2010, in the amount of \$7,760,004.95, for eligible Project costs (the “Project Grant”) and issued a \$27,516,583.34 Project Loan Obligation (CWF 503-C) dated September 28, 2012, maturing on September 30, 2032; and

WHEREAS, the Town does not require additional funding for the Project and desires to eliminate the remaining appropriation and bond authorization for the Project.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTH WINDSOR THAT:

Section 1. The remaining \$11,723,412 appropriation and bond authorization for the Project are hereby de-authorized and reduced to zero (\$0).

Section 2. This Resolution shall take effect immediately upon adoption.

(Councilor Balboni)

- F. Resolution setting a Time and Place for a Public Hearing to receive Citizen Input on a Small Cities Grant for Renovations and Upgrades to Flax Hill.**

BE IT RESOLVED, that the South Windsor Town Council hereby sets **Monday, May 20, 2024 at 8:00 pm** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut as the time and place for a Public Hearing to receive citizen input on a Small Cities Grant for renovations and upgrades to Flax Hill.

(Councilor Carey)

- G. Resolution Approving an Offer of a Tax Abatement Agreement with Project Fin**

WHEREAS, a request for tax abatement has been received from Project Fin, an out of state company, for a development of real property located at 50 Talbot Lane, South Windsor, Connecticut (the "Property"); and

WHEREAS, the Town of South Windsor's Tax Partnership Program established pursuant to Connecticut General Statutes Section 12-65b, is intended to encourage the development and expansion of quality business in Town, through tax and other economic incentives and is designed to retain and attract business that will generate substantial additional tax revenues and employment opportunities for the Town while providing quality goods and services; and

WHEREAS, at the Economic Development Commission meeting held on March 27, 2024, the Commission reviewed and recommends that a seven (7) year tax abatement agreement (the "Agreement") be offered for the development of the Property upon the application of Project Fin; and

WHEREAS, Project Fin will be the Property owner subject to the Agreement, and

WHEREAS, the Town Manager recommends, pursuant to said program, that the Agreement be offered to Project Fin as an incentive to invest an estimated \$71,000,000 in total costs for significant upgrades to the existing building, equipment, and a planned expansion of approximately 28,000-square feet. The company will create 210 jobs to operate the facility.

NOW, THEREFORE, BE IT RESOLVED, that the South Windsor Town Council is pleased to offer the Agreement for seven (7) years between the Town and Project Fin, commencing with the Grand List Following the date the Certificate of Occupancy of the Property; provided, however, that if such assessment is changed by any future Town revaluation, the new assessed value of the Property shall be reduced by the percentage applicable to the year within the Agreement period such assessment is changed; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council's offer to Project Fin this Agreement is conditioned upon Project Fin (1) meeting the estimated \$71,000,000 construction cost figure and agreeing to the abatement figures; and (2) continuing to pay the real estate taxes on the Property for a minimum of seven (7) years from the date the Certificate of Occupancy is issued; (3)

April 15, 2024

if Project Fin fails to meet either of these conditions, Project Fin shall refund the Town of South Windsor all of the tax benefit reductions it has received; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council's offer is contingent upon the execution of a written Tax Abatement Agreement by Project Fin reflecting the terms set forth in the resolution and such other terms as the Town may require.

14. Passage of Ordinance

None.

15. Public Input for Any Matter

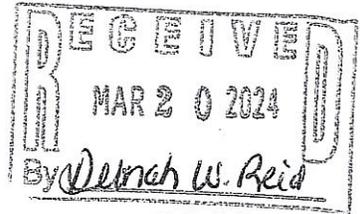
Public Input for any other matter over which a Council has jurisdiction, shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item over which a Council has jurisdiction. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

18. Adjournment



TO BE PUBLISHED IN THE JOURNAL INQUIRER

April 2, 2024

LEGAL AD

TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set Monday, April 15, 2024 at 8:00 p.m., in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on proposed General Government Budget for Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 2nd day of April 2024.

Attested to by:

Katherine J. Senerth
Executive Assistant

Senerth, Katherine

From: Senerth, Katherine
Sent: Wednesday, March 20, 2024 10:01 AM
To: HearstMediaCT, Legals
Subject: Legal Notice for Publication on April 2, 2024
Attachments: PH General Government Budget 2024-2025.docx

Good morning,

Please see that attached Legal Notice for Publication in the Journal Inquirer on April 2, 2024. Please quote and send proof.

Best regards,

Kathy

Katherine J. Senerth
Executive Assistant to the Town Manager

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2202 | Mobile (860) 878-9637
Email: Katherine.Senerth@southwindsor-ct.gov

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**LEGAL AD
TOWN OF SOUTH WINDSOR**

Notice is hereby given that the South Windsor Town Council has set **Monday, April 15, 2024 at 8:00 p.m.** in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on the proposed General Government Budget for Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 2nd day of April 2024.

Attested to by:
Katherine J. Senorth
Executive Assistant

Ad Cost

\$62.96

Payment Amt

\$0.00

Amount Due

\$62.96

Blind Box

Materials

Order Notes

Ad Number

0002835977-01

External Ad #

Pick Up Number

Ad Type

Tab CLS Liner

Ad Size

2 X 15 II

PO Number

Color

\$0.00

Color Requests

Product and Zone

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Run Dates

4/ 2/2024

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Placement

Public Notices

Note: Retail Display Ads May Not End in Identified Placement

Run Dates

4/ 2/2024

Action Minutes

TOWN COUNCIL
COUNCIL CHAMBERS
SOUTH WINDSOR TOWN HALL

REGULAR MEETING
Monday, April 1, 2024
TIME: 7:00 P.M.

1. Call Meeting to Order

Mayor Delnicki called the meeting to order at 7:01pm.

2. Pledge of Allegiance

3. Roll Call

Members present: Mayor Audrey Delnicki
Deputy Mayor Matthew Siracusa
Councilor Richard Balboni
Councilor Michael Buganski
Councilor Carolyn Carey
Councilor Steven King Jr.
Councilor Toby Lewis
Councilor Elizabeth Pendleton

Others present: Michael Maniscalco, Town Manager
Richard Carella, Town Attorney
Scott Roberts, Assistant Town Manager
Bonnie Armstrong, Town Clerk
Patricia Perry, Director of Finance
Vincent Stetson, Director of Public Works
Marco Mucciacciaro, Superintendent of Streets
Tony Manfre, Superintendent of Pollution Control
Clay Major, Facilities Director
Jeff Doolittle, Asst. Dir. of Public Works/Town Engineer
Walter Summers, Fire Marshal
Chuck Marshall, Fleet Manager

4. Mayor's Remarks

5. Adoption of Agenda

Councilor Lewis made a **Motion to adopt the agenda** as presented. Councilor Carey **seconded the Motion**.

Councilor Pendleton made a **Motion to move Item 13.D**. Resolution accepting the Resignation of Margaret Glover from the Patriotic Commission to after Item 7. Public Input. Councilor

Pendleton also made a **Motion to add Item 11.A.1 as a First Reading** appointing Peter Bortolan as an Alternate member of the Patriotic Commission. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Councilor King made a **Motion to amend the agenda to move Item 13.C.** (Resolution appointing Michael Pare as a member of the South Windsor Town Council) to after Item 7. Public Input and move Item 13.D. (Resolution accepting the Resignation of Margaret Glover from the Patriotic Commission) to after Item 13.C. Councilor Balboni **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

6. **Communications and Reports from the Town Manager**

7. **Public Input for Items on the Agenda**

Public Input shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item on the agenda. The speaker(s) shall limit their speaking time to five (5) minutes.

Item 13. C

Resolution Appointing Michael Pare (D) as a Member of the South Windsor Town Council

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Michael Pare (D), as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans.

Councilor King made a **motion appointing Michael Pare (D)**, as a Member of the South Windsor Town Council for a term ending November 10, 2025, to fill the unexpired term of Erica Evans. Councilor Pendleton **seconded the Motion**

Mayor Delnicki recessed the Regular Meeting at 8pm to hold a Public Hearing on the Proposed Board of Education Budget for Fiscal Year 2024/2025. The Public Hearing closed at 8:34pm.

Mayor Delnicki called for a **roll call vote** for those in favor and those opposed of Michael Pare's appointment to the Town Council, the results of which are as follows; **4 ayes** (King, Pendleton, Delnicki, Buganski), and **4 nays** (Balboni, Lewis, Carey, Siracusa). **MOTION FAILS.**

Item 13. D.

Resolution Accepting the Resignation of Margaret Glover from Patriotic Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Margaret Glover from the Patriotic Commission effective March 20, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Margaret Glover for the time dedicated to serving her community by her membership on the Patriotic Commission

Councilor Pendleton made a **motion accepting the resignation** of Margaret Glover as an Alternate Member of the Patriotic Commission. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES.**

8. Adoption of Minutes of Previous Meeting

Approval of the March 18, 2024 Town Council Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Regular Town Council meeting of March 18, 2024.

Councilor Buganski made a **Motion to approve the minutes of March 18, 2024 Regular Town Council meeting**, as presented. Councilor Lewis **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

Approval of the March 18, 2024 Small Cities Grant Public Hearing Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Small Cities Grant Public Hearing held on March 18, 2024.

Councilor Buganski made a **Motion to approve the minutes of March 18, 2024 Small Cities Grant Public Hearing**, as presented. Councilor Lewis **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

Approval of the March 20, 2024 Town Council / Board of Education Special Work Session Meeting Minutes

BE IT RESOLVED, that the South Windsor Town Council hereby approves the minutes of the Town Council / Board of Education Special Budget Work Session of March 20, 2024.

Councilor Buganski made a **Motion to approve the minutes of March 20, 2024 Town Council / Board of Education Special Work Session Meeting**, as presented. Councilor

Lewis **seconded the Motion**, which was approved by unanimous voice vote. **MOTION CARRIES.**

9. **Communication from Liaisons, Officers, and Boards Directly Responsible to the Council**

10. **Reports from Committees**

11. **Consent Agenda**

[All items listed under this section are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and be considered in its normal sequence on the agenda.]

A. **First Reading**

Motion to approve 11 A 1 as a First Reading on the Consent Agenda.

1. **Resolution Appointing Peter Bortolan (D) as an Alternate Member of the Patriotic Commission and Postpones Consideration of this Motion until the Town Council's Next Regularly Scheduled Meeting**

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Peter Bortolan (D) as an Alternate Member of the Patriotic Commission for a term ending December 31, 2026 to replace the unexpired term of Margaret Glover and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Pendleton made a **Motion to approve 11 A 1 as a First Reading** on the Consent Agenda. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

B. **Second Reading**

Motion to approve 11 B 1 as a Second Reading on the Consent Agenda.

1. **Resolution Appointing Jeffrey Trachtenberg (R) as an Alternate Member of the Housing and Fair Rent Commission**

BE IT RESOLVED, that the South Windsor Town Council hereby Appoints Jeffrey Trachtenberg (R), as an Alternate Member of the Housing and Fair Rent Commission for a term ending November 30, 2026 and postpones consideration of this motion until the Town Council's next regularly scheduled meeting.

Councilor Balboni made a **Motion to approve 11 A 2 as a Second Reading** on the Consent Agenda. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

Miscellaneous

None.

12. Unfinished Business

None.

13. New Business

A. Budget Presentations:

**Public Works
Fire Marshal
Emergency Management
Information Technology
Capital Projects**

**B. Discussion Item: Siting Council Application for a Solar Farm at 186 Foster Street
(Town Manager, Michael Maniscalco)**

**E. Resolution Accepting the Resignation of Paul Cote from the Inland Wetlands
Agency/Conservation Commission**

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Paul Cote from the Inland Wetlands Agency/Conservation Commission effective March 8, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Paul Cote for the time dedicated to serving his community by his membership on the Inland Wetlands Agency/Conservation Commission.

Councilor King made a **motion accepting the resignation** of Paul Cote from the Inland Wetlands Agency/Conservation Commission effective March 8, 2024. Councilor Lewis **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

F. Resolution Accepting the Resignation of Corrine Bordua from the Public Building Commission

BE IT RESOLVED, that the South Windsor Town Council hereby accepts with regret the resignation of Corrine Bordua from the Public Building Commission effective March 20, 2024; and

BE IT FURTHER RESOLVED, that the South Windsor Town Council extends its thanks to Corrine Bordua for the time she has dedicated to serving her community by her membership on the Public Building Commission.

Councilor Carey made a **motion accepting the resignation of Corrine Bordua from the Public Building Commission** effective March 20, 2024 Councilor Lewis **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

G. Resolution Authorizing Town Manager, Michael Maniscalco to Execute and Deliver any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Department of Emergency Management and Homeland Security on behalf of the Town of South Windsor

BE IT RESOLVED, that the Town of South Windsor may enter into, with and deliver to the State of Connecticut, Department of Emergency Management and Homeland Security any and all documents which it deems necessary or appropriate for the “Memorandum of Agreement Regarding use of Federal Fiscal Year 2023 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3”; and

BE IT FURTHER RESOLVED, that Michael Maniscalco, Town Manager of the Town of South Windsor is authorized and directed to execute and deliver any and all documents on behalf of the Town of South Windsor and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of the “Memorandum of Agreement Regarding Use of Federal Fiscal Year 2023 State Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 3” including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Councilor Balboni made a **motion Authorizing Town Manager, Michael Maniscalco to Execute and Deliver** any and all Documents Deemed to be Necessary or Appropriate to the State of Connecticut, Department of Emergency Management and Homeland Security on behalf of the Town of South Windsor. Deputy Mayor Siracusa **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

H. Resolution Granting the CT Water Company watermain easement rights as shown of schedule A (the Easement) and Authorizing Michael Maniscalco to execute and deliver to the Company the Easement and such other instruments as may be required in connection with the Easement

BE IT RESOLVED, that the Town of South Windsor grant to The Connecticut Water Company, a Connecticut corporation (the "Company"), permanent rights for the installation, maintenance and repair of water pipes and mains over, under and across land of the Town of South Windsor situated in the Town of South Windsor, County of Hartford and State of Connecticut on substantially the same terms and conditions as set forth in the form of easement attached hereto and made a part hereof as Schedule A (the "Easement"), and containing such other terms and conditions as may be required by the Company and deemed advisable by the Authorized Officer of the Town of South Windsor; and

BE IT RESOLVED, that Michael Maniscalco, Town Manager of the Town of South Windsor (the "Authorized Officer") be and hereby is authorized and empowered to execute and deliver to the Company the Easement and such other instruments as may be required in connection with the Easement; and

BE IT RESOLVED, that any and all actions heretofore taken by the Authorized Officer of the Town of South Windsor in connection with the Easement and the transactions contemplated therein are hereby ratified, confirmed and approved in all respects; and

NOW THEREFORE, BE IT RESOLVED, that no other consent or approval of the Town of South Windsor is required by the Town Charter of the Town of South Windsor for the execution and delivery by the Town of South Windsor of any instrument or document authorized by the foregoing resolutions.

Councilor Buganski made a **motion to approve** the resolution granting the CT Water **Company** watermain easement rights as shown of schedule A (the Easement) and Authorizing Michael Maniscalco to execute and deliver to the Company the Easement and such other instruments as may be required in connection with the Easement. Councilor Carey **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

I. Resolution Approving Refund Batch 39 for 10 Tax Refunds totaling \$7,637.33

BE IT RESOLVED, that the South Windsor Town Council hereby approves ten (10) refunds, the total of said refunds being \$7,637.33 and as more fully described in **Exhibit A**.

Councilor Lewis made a **motion to approve ten (10) tax refunds** totaling \$7,637.33.

Deputy Mayor Siracusa made a **friendly amendment** to the correct the dollar amount in the resolution to correspond with the total amount of the ten refunds. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

J. Resolution Approving Refund Batch 41 for five (5) Tax Refunds totaling \$1,218.22

BE IT RESOLVED, that the South Windsor Town Council hereby approves five (5) refunds, the total of said refunds being \$1,218.22 and as more fully described in **Exhibit B**.

Councilor Lewis made a **motion to approve five (5) tax refunds** totaling \$1,218.22. Councilor Buganski **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

K. Resolution Appointing Katherine Senerth as Executive Assistant/Clerk of the Council

WHEREAS, the Personnel Committee has recommended that the Town Manager's Executive Assistant take on the duties of Clerk of the Council position; and

WHEREAS, the Town Council approves the Executive Assistant/Clerk of the Council position to be added as a Grade 3 of the Non-Bargaining Job Classification listing; and

WHEREAS, the Town Council approves the combined Job Description for Executive Assistant/Clerk of the Council and as more fully described in **Exhibit C**); and

BE IT RESOLVED, that the South Windsor Town Council hereby appoints Katherine Senerth as Executive Assistant/Clerk of the Council;

BE IT FURTHER RESOLVED, that the South Windsor Town Council approves a salary increase of \$15,000 retroactive to February 20, 2024, which was the start of Ms. Senerth handling these duties. Benefits will continue to be associated with the Non-Bargaining Unit Members Fringe Benefit Description for Fiscal Year 2021/2022 - 2023/2024;

BE IT FURTHER RESOLVED, that the Town Council hereby directs the Town Manager to execute an appointment letter to Katherine Senerth.

Deputy Mayor Siracusa made a **motion appointing Katherine Senerth** as Executive Assistant/Clerk of the Council. Councilor King **seconded the motion** which was approved by unanimous voice vote. **MOTION CARRIES**

14. Passage of Ordinance

None.

15. Public Input for Any Matter

Public Input for any other matter shall not exceed thirty (30) minutes. When recognized by the Mayor, the speaker(s) shall approach the lectern, give their name and address. Speakers shall avoid personal attacks or impugning or alleging an improper motive to any person. The speaker(s) may address the Council on any item. The speaker(s) shall limit their speaking time to five (5) minutes.

16. Communications from the Council

17. Executive Session

(Please invite Town Manager, Michael Maniscalco and Assistant Town Manager, Mr. Roberts and any other appropriate personnel deemed necessary).

Executive Session began at 10:50 pm

Those in attendance include Councilor Buganski, Councilor Lewis, Councilor Balboni, Councilor Carey, Mayor Delnicki, Deputy Mayor Siracusa, and Councilor King, Michael Maniscalco, Town Manager and Scott Roberts, Assistant Town Manager/Director of Information Technology

A. To discuss the possible sale of Town owned land pursuant to Connecticut General Statutes §1-210 (b)(7) (785 Sullivan Avenue)

B. To Discuss a Tax Abatement for Project Fin located at 30 Talbot Lane

Executive Session concluded at 11:20 pm.

18. Adjournment

Councilor Lewis made a **Motion to Adjourn** the meeting at 11:20 pm.

Councilor King **seconded the Motion** which was approved by unanimous voice vote.
MOTION CARRIES.

Respectfully submitted,

Katherine J. Senerth

Katherine J. Senerth
Executive Assistant

**** The full recording of this meeting can be found by visiting: <https://gmedia.swagit.com/council-meetings/>**

PUBLIC HEARING MINUTES

**Monday, April 1, 2024
8:00 p.m.**

South Windsor Town Council

PURPOSE: To Receive Citizen Input on the Proposed Board of Education Budget for FY 2024/2025

Mayor Delnicki called the Public Hearing to order at 8:00 p.m.; and requested that the Recording Secretary read the call of the meeting (a copy of which is attached hereto).

Public Comment

Mayor Delnicki asked if there was anyone from the public that would like to speak.

The following people made public comments:

Karen Lydecker, 107 LeFoll Blvd. Spoke in support of the Board of Education budget.

Ray Boland, 25 Mohegan Trail, Spoke in opposition of the Board of Education budget.

Daria Plummer, 235 Orchard Hill Drive, Spoke in support of the Board of Education budget.

Paul Bernstein, 191 Newberry Road, Spoke in support of the Board of Education budget.

Jessica Waterhouse, 215 Main Street, Spoke in support of the Board of Education budget.

Janice Snyder, 191 Bourbon Street, Spoke in support of the Board of Education budget.

Mary Justine Hockenberry, 16 Fox Glove Lane, Spoke in support of the Board of Education budget.

John Holowzak, 39 Cody Cicle, Spoke in support of the Board of Education budget.

There being no more public comment, Mayor Delnicki asked for a Straw Vote, the results of which were as follows:

Those supporting: 25

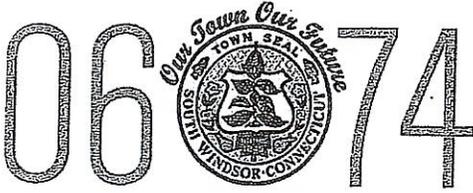
Those in opposition: 0

The Public Hearing was closed at 8:34 p.m.

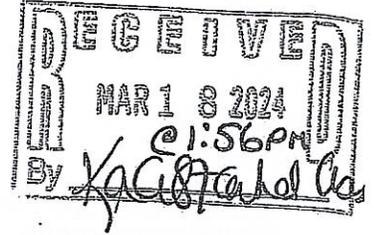
Respectfully submitted,


Katherine J. Senerth
Executive Assistant

Public Hearing Notice – attached



Office of the Town Council
South Windsor, CT



TO BE PUBLISHED IN THE JOURNAL INQUIRER

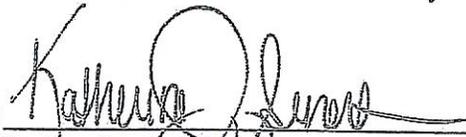
March 18, 2024

LEGAL AD

TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set Monday, April 1, 2024 at 8:00 p.m., in the Council Chambers of the South Windsor Town Hall, 1540 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a Public Hearing to receive citizen input on the proposed Board of Education Budget for the Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 18th day of March 2024.

Attested to by: 
Katherine J. Senerth
Executive Assistant

price of item must be included. Private party ads only, no commercial ads, no tag sale ads, no pet ads. Ads will run for 90 days, 11 words maximum.

Bargain Classifieds

\$11 for items priced \$501 - \$999.
3 lines for six days. Private party advertisers only selling autos or merchandise, no item changes. \$1 each additional line.

Quick Sell Classifieds

\$22.95 for items priced \$1000 or over.
3 lines for eleven days. Private party advertisers only selling autos or merchandise, no item changes. \$4 each additional line.

Sure Deal Classifieds

\$42.75 for items priced \$1000 or over.
5 lines for 30 days. Includes a photo if provided. Private party advertisers only selling autos or merchandise, no refunds. \$4 each additional line.

Let an Expert Ads

\$65.52 - 3 lines for 24 days.

Tag Sale Ads

\$22.45 - 3 lines for 3 days. Please check your ad on the first day it appears in the paper and call us if there is something that needs to be corrected for the next days paper. We will only be responsible for one incorrect or omitted insertion of your ad, and then it will be re-run once. Any error that does not lessen the value of the ad will not cause the ad to be re-run.

Major Credit Cards Accepted.

Maximum Award Limits

- Up to \$2,000,000 for Public Housing Modernization with priority to State Sponsored Housing Portfolio (SSHP).
- Up to \$1,000,000 for infrastructure associated with the development of Affordable Housing (e.g., streets/sidewalks, sewer lines, windmills).

Major activity categories are Acquisition, Housing Rehabilitation, Public Housing Modernization, Community Facilities, Public Services, and Economic Development. Projects funded with CDBG allocations must carry out at least one of three National Objectives: benefit to low- and moderate-income persons, elimination of slums and blight, or meeting urgent community development needs.

The purpose of the public hearing is to obtain citizen's views on the Town's community development and housing needs and review and discuss specific project activities in the areas of housing, economic development, or community facilities which could be part of the Town's new Application for funding for the year 2024.

Also, the public hearing will be to give citizens an opportunity to make their comments known on the program and for approval of the Program Income Reuse Plan, if applicable. If you are unable to attend the public hearing, you may direct written comments to the Town of East Windsor, First Selectman's Office, 11 Rye Street, Broad Brook, CT 06016, or you may telephone (860) 623-8122. In addition, information may be obtained at the above address between the hours of 8:30 a.m. and 4:30 p.m. Monday through Wednesday, 8:30 a.m. and 7:00 p.m. Thursday, and 8:30 a.m. and 1:00 p.m. Friday.

The Community Development/Housing Department on behalf of the Town of East Windsor anticipates applying for the maximum grant amount of \$2,000,000 under the Public Housing Modernization. In addition, the Town of East Windsor will create a revolving loan fund with program income (principal and interest) generated from the grant for a housing rehabilitation loan program (if applicable).

The Town of East Windsor promotes fair housing and makes all programs available to low- and moderate-income households regardless of race, creed, color, national origin, ancestry, sex, gender identity or expression, marital status, age, lawful source of income, familial status, learning disability, or physical/mental disability, or sexual orientation.

"All are encouraged to attend. The hearing is accessible to the handicapped. Any disabled persons requiring special assistance or non-English speaking persons should contact Melissa LaBelle, ADA Coordinator at (860) 698-1320 at least five days prior to the hearing."

Equal Opportunity/Affirmative Action

way serving a proposed rear lot to be outside of the fee simple accessway at 189 Sadds Mill Road, APN 100-008-0002 in a Rural Agricultural Residential (RAR) zone.

V202402 - MCC Lake Properties Trust, owner/applicant, request for variance of Ellington Zoning Regulations Section 3-2-3 Minimum Yard Setbacks, to reduce the front yard setback from 35ft to 15ft to demolish and rebuild a home at 28 East Shore Road, APN 169-036-0000 in a Residential (R) zone.

V202403 - Lindsay Beaudry, owner/applicant, request for variance of Ellington Zoning Regulations Section 3-2-3 Minimum Yard Setbacks, to reduce the front yard setback from 35ft to 1ft, side yard setback from 10ft to 1ft, and rear yard setback from 10ft to 8ft to replace existing shed at 17 West Shore Road, APN 168-121-0000 in a Lake Residential (LR) zone.

Details to attend provided on the agenda at www.ellingtonct.gov. Agendas and Minutes or call 860-870-3120. Applications may be reviewed in the Ellington Town Planner's Office, 57 Main Street, Ellington, CT.

JOURNAL INQUIRY: 3/20/2024 and 3/27/2024

LEGAL AD TOWN OF SOUTH WINDSOR

Notice is hereby given that the South Windsor Town Council has set Monday, April 1, 2024 at 8:00 a.m. in the Council Chambers of the South Windsor Town Hall, 1640 Sullivan Avenue, South Windsor, Connecticut, as the time and place for a public hearing to receive citizen input on the proposed Board of Education Budget for the Fiscal Year 2024/2025.

Dated at South Windsor, Connecticut this 8th day of March 2024.

Attested to by
Katherine J. Senorini
Executive Assistant

proposed amendments to the Sidewalk Location Map to reflect completed projects and other changes pursuant to Article IV Section 279-31 of the Code of the Town of Manchester, Connecticut.

At this hearing interested persons may be heard, either in person or virtually via Zoom, and written communications received. This meeting will be shown live on 'Oo' Channel 16 and streamed live at

<http://www.channel16.org/CablecastPublicSite/watch/?channel=1> Individuals who wish to

speak at or attend the virtual meeting must complete a Request to Attend Virtually form, available at <https://manct.us/meeting> by 4:00 p.m. on the day of the meeting. These individuals will need to join the Zoom meeting and will be allowed to speak when directed by the Chairman. Zoom meeting information will be sent to individuals who complete a Request to Attend Virtually form. Only individuals who complete a Request to Attend Virtually form will be allowed to join the Zoom meeting. A physical location and electronic equipment will be provided for the public to use if a written request is received at least 24 hours in advance via email to pzccomments@manchesterct.gov or by mail to the Planning Department, 494 Main Street, P.O. Box 191, Manchester, CT 06045-0191.

Individuals may also submit comments in writing to the Planning and Economic Development Department via email to pzccomments@manchesterct.gov or by mail to the Planning Department, 494 Main Street, P.O. Box 191, Manchester, CT 06045-0191. All written comments received by 4:00 p.m. on the day of the meeting will be presented and recorded as part of the hearing.

A copy of the proposed Sidewalk and Curb/P amendments may be reviewed online at <https://www.manchesterct.gov/Government/Departments/Planning-and-Economic-Development> by contacting the Town Clerk's office at townclerkdept@manchesterct.gov or (860) 647-3037 to request a PDF by email, or the Planning and Economic Development Department, 494 Main Street, during regular business hours, 8:30 a.m. - 4:30 p.m. Monday through Friday. Information about this application will be available online at <https://manchesterct.gov/pzc> by the Friday, before the hearing.

Planning and Zoning Commission
Eric Prause, Chair

ASK ABOUT OUR SPECIALS
CALL 203-333-4151
Monday - Friday 8 a.m. - 3:30 p.m.

First Reading

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Zoning Board of Appeals	Terry Hart	459 Foster St	860 644-2645	APPTMT	Majority Seat	R	11/30/27
Inland Wetlands Commission	John Murphy III	76 Wendy Drive murph.ffl@gmail.com	(860) 751-8011	APPTMT	Paul Cote	R	12-01-24
Public Building Commission	Steve Cordeiro	9 Birch Hill Drive	860 798-3290	APPTMT	Corrine Bordua	R	11/30/25

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by:

Party Affiliation: R

Date:

First Reading

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
Housing Authority	Marek Kozikowski	863 Clark Street mkozikowskiaicp@gmail.com	860-670-0372	Appointment	Vacancy	United Community	Ending 11/30/2026
Housing & Fair Rent Commission	Phil Koboski	1909 Main Street pkobo11@yahoo.com	860-712-9499	Appointment	Vacancy	United Community	Ending 11/30/2026

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Marek Kozikowski

Party Affiliation: United Community

Date: 4/9/2024

Second Reading

BOARD, COMMISSION, AND COMMITTEE APPOINTMENTS, REAPPOINTMENTS, OR RESIGNATIONS

(This form is to be filled out for each appointment, reappointment, or resignation that is being requested)

BOARD OR COMMISSION	NAME	ADDRESS AND EMAIL	PHONE NUMBER	APPTMT REAPPTMT OR RESIGNATION	NAME OF THE PERSON WHO IS BEING REPLACED OR VACANCY	PARTY AFFILIATION	TERM
PATRIOTIC COMMISSION	PETER BORTOLAN	355 DIANE DRIVE bortolan@cox.net	860 644-2061	ALTERNATE APPTMT	MARGARET GLOVER	DEMOCRAT	12-31-26

All appointments or reappointments are to be submitted to the Town Council Office on the Monday prior to the Council meeting. If they are not received on the Monday prior to the Town Council Meeting, appointments or reappointments WILL NOT be put on that agenda and would need to wait until the following Town Council Meeting. All resignations must be accompanied with a letter of resignation. If the resignation is from an elected position, the letter must be original and sent to the Town Clerk to be processed. The date and time the Town Clerk posts on the letter, is when the resignation is official. Also, all information should be filled in or WILL NOT be accepted.

Submitted by: Sandra C Jeski, SWDTC Nominating Chair Party Affiliation: DEMOCRAT Date: 3-21-24

RECEIVED

MAR 23 2024

TOWN MANAGER'S OFFICE
TOWN OF SOUTH WINDSOR

Senerth, Katherine

From: marshall, charles
Sent: Monday, April 1, 2024 11:22 AM
To: Senerth, Katherine
Subject: Surplus
Attachments: VEHICLE SURPLUS SPRING 24 2ND.xlsx

Hi Kathy,

Mike wanted me to send this over to you so that we can see if we can get this added to the next meeting it was a late entry from the Fire Department.

Thanks,
Chuck

Chuck Marshall

*Fleet Manager
Town of South Windsor
Town Garage
860-648-6366*



JENNIFER R. HILINSKI SHIRLEY, CCMC, CCMO
COLLECTOR OF REVENUE

Exhibit B

MEMO

DATE: April 4, 2024
FROM: Linda Russell, Deputy Collector of Revenue
TO: Kathy Senerth, Executive Asst./ Clerk of the Council
SUBJECT: Refund Batch #42 for Town Council – April 15, 2024 Agenda
Michael Maniscalco, Town Manager
CC: Patricia Perry, Director of Finance
Jennifer R. Hilinski-Shirley, Collector of Revenue
OF PAGES: 2

Please note that messages to and from the Town of South Windsor may be subject to public release in accordance with applicable laws.

I respectfully request the Town Council's consideration and approval of 9 refunds totaling \$3,318.51 as noted on the attached report. All refund requests received by April 4, 2024 are included.

Bill	Prop Loc/Vehicle Info.
2022-03-0050435	2020/AX41869/WBXJG9C09L5R50707
2022-03-0057017	2020/AV66970/5NMS2CAD8LH138900
2022-03-0057020	2022/BD05883/YV4102WK2N2089975
2022-03-0057023	2016/C058498/1GC2KUEG4GZ114167
2022-03-0057024	2019/C075275/1GNSKHKC4KR314944
2022-03-0057032	2019/C211115/2G11Z5S34K9159541
2022-03-0057038	2020/C237618/1FMSK8DHXLGC67025
2022-03-0057048	2022/C316155/JN8BT3AA6NW040634
2022-04-0802236	2012/BK95390/JF2SHADC2CH429871

Reason

Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-71c Pro rata credit for property tax on motor vehicle when sold, totally damaged, stolen etc
 Sec. 12-129 Refund of Excess Payments.

Total of 9 Refunds

Drafted by: 
 Linda Russell, CCMC - Deputy Collector of Revenue

Approved by: 
 Jennifer R. Hilinski-Shirley, CCMC, CCMO - Collector of Revenue

Senerth, Katherine

From: Russell, Linda
Sent: Thursday, April 4, 2024 12:03 PM
To: Senerth, Katherine
Cc: TaxCollector; Perry, Patricia; Maniscalco, Michael; Hilinski, Jennifer
Subject: Refund Batch 42
Attachments: Refund Batch 42 memo.docx; Refund Batch 42 Signed Spreadsheet.pdf

Good Afternoon Kathy,

Will you please add the attached Refund Batch 42 to the agenda for the Town Council meeting on April 15th ? Please let me know if you need anything else. Thanks so much for your assistance and have a great weekend!

Kind Regards,

Linda Russell

Linda Russell, CCMC
Deputy Collector of Revenue
Town of South Windsor
1540 Sullivan Avenue
South Windsor, CT 06074

T 860.644.2511 ext. 2221 | F 860.648-6390

linda.russell@southwindsor-ct.gov

Town Hall Hours have changed:
Monday 8:00 a.m. – 7:00 p.m.
Tuesday – Thursday 8:00 a.m. – 4:30 p.m.
Friday 8:00 a.m. – 1:00 p.m.



Anthony E. Manfre
Superintendent of Pollution Control

MEMO

DATE: April 2, 2024
FROM: Tony Manfre, Superintendent of Pollution Control
TO: Water Pollution Control Authority
SUBJECT: Bond Deauthorization
CC: Patty Perry, Director of Finance
OF PAGES: 1

At its Regular Meeting of September 2, 2008 the Town Council approved a resolution appropriating \$47,000,000 in bonds for the Planning, Acquisition and Construction of upgrades to the Water Pollution Control Facility. The Town received a grant from the State of Connecticut, Department of Energy & Environmental Protection, on March 18, 2010, in the amount of \$7,760,004.95, for eligible Project costs (the "Project Grant") and issued a \$27,516,583.34 Project Loan Obligation (CWF 503-C) dated September 28, 2012, maturing on September 30, 2032. The Town does not require additional funding for the Project and desires to eliminate the remaining appropriation and bond authorization for the Project.

This memo is to notify the WPCA that a resolution deauthorizing the bond has been drafted by the Town's legal counsel for adoption by the Town Council.

**RESOLUTION DE-AUTHORIZING THE REMAINING APPROPRIATION
AND BOND AUTHORIZATION FOR WATER POLLUTION CONTROL
FACILITY PROJECT**

WHEREAS, a resolution entitled “Resolution Appropriating \$47,000,000 for the Planning, Acquisition and Construction of Upgrades to the Water Pollution Control Facility in the Town of South Windsor and Authorizing the Issuance of \$47,000,000 Bonds of the Town to Meet Said Appropriation and Pending the Issuance Thereof the Making of Temporary Borrowings for Such Purpose” was adopted by the Town Council of the Town of South Windsor, Connecticut (the “Town”) on September 2, 2008, and approved by Town electors at a referendum on November 4, 2008 (the “WPCA Resolution”), to provide financing for the planning, acquisition and construction of upgrades to the Water Pollution Control Facility, and related costs (the “Project”);

WHEREAS, the Town received a grant from the State of Connecticut, Department of Energy & Environmental Protection, on March 18, 2010, in the amount of \$7,760,004.95, for eligible Project costs (the “Project Grant”) and issued a \$27,516,583.34 Project Loan Obligation (CWF 503-C) dated September 28, 2012, maturing on September 30, 2032; and

WHEREAS, the Town does not require additional funding for the Project and desires to eliminate the remaining appropriation and bond authorization for the Project.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTH WINDSOR THAT:

Section 1. The remaining \$11,723,412 appropriation and bond authorization for the Project are hereby de-authorized and reduced to zero (\$0).

Section 2. This Resolution shall take effect immediately upon adoption.

Senerth, Katherine

From: Perry, Patricia
Sent: Wednesday, April 3, 2024 10:54 AM
To: Maniscalco, Michael; Senerth, Katherine
Subject: FW: Deauthorize Sewer Authorization
Attachments: South Windsor Resol Deauth WPCA Project (2024).doc; Deauthorization Bond Memo.docx

Good morning,

Can the attached Resolution to deauthorize bond funds for the WPCA Project please be added to the next Council Agenda? The project is closed and we do not need to keep these funds as unissued. Robinson & Cole Drafted the attached Resolution and Tony informed the WPCA at their 4/2/24 meeting and has sent the attached memo. If you need any more from me, please let me know.

Thanks
Patty

From: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Sent: Wednesday, April 3, 2024 9:29 AM
To: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

No, I explained the bond was project specific and the finance dept would like to close it out now that the upgrade is complete.

Regards,

Tony Manfre
Superintendent of Pollution Control
1540 Sullivan Avenue
South Windsor, CT 06074
860.644.2511 x2247

From: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Sent: Wednesday, April 3, 2024 9:27 AM
To: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

Thank you Tony. Were there any questions or concerns?

From: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Sent: Wednesday, April 3, 2024 9:26 AM
To: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

Hi Patty,

The attached memo was distributed to the WPCA last night and read into the minutes. They are aware of the TC's intention to close out the bond.

Regards,

Tony Manfre
Superintendent of Pollution Control
1540 Sullivan Avenue
South Windsor, CT 06074
860.644.2511 x2247

From: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Sent: Monday, March 25, 2024 6:37 PM
To: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

Hi Tony,

I don't have any specific language (and really don't need anything formal), but I thought it would be nice if the WPCA knew what we were doing before having the Council approve. Do you know if the WPCA approved their own Resolution to get this started? If so, you might want to reference that.

Thanks
Patty

From: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Sent: Monday, March 25, 2024 6:10 PM
To: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

Hi Patty,

Is there particular resolution language that you will need WPCA to approve and send to the Council?

Regards,

Tony Manfre
Superintendent of Pollution Control
1540 Sullivan Avenue
South Windsor, CT 06074
860.644.2511 x2247

From: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Sent: Tuesday, February 27, 2024 8:23 AM
To: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>; Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

Morning Tony,
April 2nd is fine. Will you please send me the minutes once approved?
Thanks

Patty

From: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Sent: Monday, February 26, 2024 7:02 PM
To: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>; Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Subject: RE: Deauthorize Sewer Authorization

I can probably get this on the March 5th agenda if there is a rush. The next meeting would be April 2nd.

Regards,

Tony Manfre
Superintendent of Pollution Control
1540 Sullivan Avenue
South Windsor, CT 06074
860.644.2511 x2247

From: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Sent: Monday, February 26, 2024 6:49 PM
To: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Cc: Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Subject: Re: Deauthorize Sewer Authorization

Patty,

I think it would be helpful for the WPCA to approve something first and then have the Town Council approve it.

Best,

Michael Maniscalco
Town Manager
Town of South Windsor
1540 Sullivan Ave.
South Windsor, CT 06074
860-644-2511

On Feb 26, 2024, at 4:27 PM, Perry, Patricia <Patricia.Perry@southwindsor-ct.gov> wrote:

Mike,

I just wanted to check if there were any questions on this resolution.

I have copied Tony on this email in case the WPCA may have adopted their own resolution to get this project going. I don't want anybody to be surprised by this resolution.

I know the project was completed many years ago and the Town pays for this debt in the General Fund. I think we even refinanced this about two years ago. Is anything more needed from me?

Thanks
Patty

From: Jean, Christie D. <CJean@rc.com>
Sent: Monday, February 26, 2024 1:46 PM
To: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>; Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>
Cc: Palmer, Keisha <kpalmer@rc.com>; Panico, David <dpanico@rc.com>; Jean, Christie D. <CJean@rc.com>
Subject: RE: Deauthorize Sewer Authorization

You don't often get email from cjean@rc.com. [Learn why this is important](#)

Good afternoon Patty,

Attached please find a resolution, to be adopted by the Town Council at its next meeting, de-authorizing the WPCA project. Please feel free to contact us with any questions.

Thank you,
Christie

From: Perry, Patricia <Patricia.Perry@southwindsor-ct.gov>
Sent: Thursday, February 22, 2024 10:35 AM
To: Palmer, Keisha <kpalmer@rc.com>; Panico, David <dpanico@rc.com>
Cc: Maniscalco, Michael <Michael.Maniscalco@southwindsor-ct.gov>; Peak, Zoe <Zoe.Peak@southwindsor-ct.gov>; Manfre, Anthony <Anthony.Manfre@southwindsor-ct.gov>
Subject: Deauthorize Sewer Authorization

CAUTION: EXTERNAL EMAIL

Good morning David & Keisha,

At the last bond sale and for the past few years, we have been talking about deauthorizing the unissued debt amount of \$11,723,412 for the Water Pollution Control Facility. On the attached, we have been footnoting that this project is complete and we do not anticipate issuing any additional debt. Will you please let me know what you need from me so we can start this process?

Thanks
Patty

Patricia Perry
Director of Finance

Town of South Windsor
1540 Sullivan Avenue | South Windsor, CT 06074
Tel (860) 644-2511 ext 2263 | Fax (860) 648-2179

Email: patricia.perry@southwindsor-ct.gov

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<South Windsor Resol Deauth WPCA Project (2024).doc>

